

Office of the Controller of Defence Accounts
Udayan Vihar, Narangi
Guwahati-781171

No. A/III/Budget/14-15

Date: 09/02/2015

To

The CO

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C/O 99 APO

Subject: Progress of Expenditure against Allotment; FY 2014-15

As per guidelines of MoD, uniform pace of expenditure should be maintained through out the Financial Year. The following pace of expenditure should be achieved:

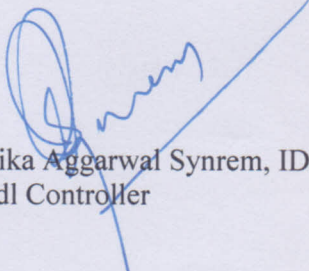
Sl. No.	Date	Progress of booking
1	By 31 st August	40% of Budget allocation
2	By 30 th November	60% of Budget allocation
3	By 31 st December	75% of Budget allocation
4	By 15 th March	100% of Budget allocation

During scrutiny of Monthly Expenditure Return for the month of January 2015 it is seen that the expenditure in respect of your unit against some Code Heads shown as per Annexure-‘A’ is very low and in few cases, it is NIL.

It is therefore requested to review the progress of expenditure in respect of your unit and process all the bills lying pending at your end and submit the same to this office at the earliest so that projected expenditure vis-a-vis allotment can be achieved and also to avoid rush of expenditure at the fag end of the financial year.

The said information (Annexure – ‘A’) is available in the official website of CDA Guwahati and can be accessed through hyperlink (<http://133.132.1.13/>) of HQ 51 Sub Area.

CDA has seen.

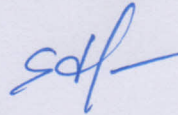

Sarika Aggarwal Synrem, IDAS
Addl Controller

Copy to :-

1. HQ Eastern Command
PIN-908542
C/O 99 APO

2. EDP Section (local)

- : For kind information and necessary action please. Suitable instructions may please be issued to all units under your jurisdiction to review the status of booking of expenditure vis-a-vis allotment at their end and take immediate steps to achieve the maximum percentage of expenditure ,to the extent possible.
- : With a request to upload the same with Annexure- 'A' on CDA website and on Army Internet with the help of HQ 51 sub Area.



Sarika Aggarwal Synrem, IDAS
Addl Controller